

Rural and Renewable Energy Agency

Securing modern energy access for all Liberians



REQUEST FOR EXPRESSIONS OF INTEREST

RECRUITMENT OF DRIVER FOR THE RENEWABLE ENERGY FOR ELECTRIFICATION IN LIBERIA (REEL) PROJECT.

Project ID: P-LR-FA0-001

New Issue date: December 16, 2024 Closing date: December 23, 2024

Reference No.: RREA-REEL/AfDB/NCS/01/2024

The Government of Liberia has received financing from the African Development Bank towards the cost of the Renewable Energy for Electrification in Liberia (REEL). The Government therefore intends to apply part of the proceeds of this financing for payments under the contract for **Project Coordinator for Renewable Energy for Electrification in Liberia (REEL) Project.**

I. Objective of the Assignment

The overall objective of the assignment is to coordinate the implementation of the Renewable Energy for Electrification in Eastern Liberia (REEL) Project and ensure the timely and effective delivery of all activities of the project's components in accordance with the Project Implementation Manual (PIM)

II. Scope of Services

- The scope of services of the REEL Project Driver shall include, but not limited to the following:
- Transport the Rural and Renewable Energy staff to Project site and from place where official business will be transacted:
- Monitor the status and condition of the vehicle under his responsibility and initiates requests for its needed maintenance and repair;
- Regularly cleans the vehicle under his responsibility;
- Sees to it that the vehicle under his responsibility is in safe premises, whenever if
 it is not in use;
- Maintains a record of all trips made as well as the consumption of fuel and other materials used for the operation and maintenance of vehicle;

- Ensure that the assigned vehicle is kept neat and clean (interior and exterior) all the time.
- Assist in the delivery of outgoing Project documents; and
- Performs other functions as may be assigned

III. The Eligibility criteria

The criteria for the establishment of the short-list and the selection procedure shall include

- At least a High School Diploma.
- Excellent driving skills.
- Professional Driver License Holder with at least 5 years of driving experience in a similar institution.
- Knowledgeable in vehicle maintenance and minor repair.
- Basic writing skills and evidence of possession of copy of a valid driver license shall be attached.

This is in accordance with the African Development Bank's "Procurement Policy for Bank Group Funded Operations", dated October 2015 which is available on the Bank's website at http://www.afdb.org. Furthermore, the Borrower is under no obligation to shortlist any individual who expresses interest except meeting the criteria stated above.

Expressions of interest (CV) must be delivered to the head office of the Rural and Renewable Energy Agency on Newport Street, Old LEC Building Office., by or before 4PM Local Time, on December 23, 2024 or you can submit through the following email addresses; augustinem@rrealiberia.org or tenniej@rrealiberia.org Only short-listed candidates will be contacted.